

YSGOL UWCHRADD CAERGYBI

Headteacher/Prifathro : Mr Adam R Williams

Chair of Governors/Cadeirydd y Llywodraethwyr : Cynghorydd Trefor Lloyd Hughes

Ysgol Uwchradd Caergybi is a co-educational 11-18 comprehensive community school maintained by
Isle of Anglesey County Council

The school is a bilingual community where the main medium for instruction in all subjects is English

*Ysgol Gyfun Gymunedol gyd-addysgol ydyw Ysgol Uwchradd Caergybi dan ofal Cyngor Sir Ynys Môn.
Mae'r ysgol yn gymuned ddwyieithog lle rhoir hyfforddiant ym mhob pwnc drwy gyfrwng yr iaith
Saesneg yn bennaf*

CURRENT TIMES THAT THE SCHOOL IS IN SESSION / AMSEROEDD CYFREDOL GWEITHGAREDDAU'R YSGOL

Assembly/Tutor Time:	8.55 - 9.10 am
Lesson 1	: 9.10 - 10.00 am
Lesson 2	: 10.00 - 10.50 am
Break	: 10.50 - 11.10 am
Lesson 3	: 11.10 - 12.00 pm
Lesson 4	: 12.00 - 12.50 pm
Lunch	: 12.50 - 1.35 pm
Lesson 5	: 1.35 - 2.25 pm
Lesson 6	: 2.25 - 3.15 pm

TERM TIME DATES 2015 -16 / DYDDIADAU'R TYMHORAU 2015-16

26 - 30 October 2015	(Half Term/Hanner Tymor)
23 December 2015 - 1 January 2016	(Christmas Holidays/Gwyliau Nadolig)
15 - 19 February 2016	(Half Term/Hanner Tymor)
25 March - 8 April 2016	(Easter Holidays/Gwyliau Pasg)
2 May 2016	(May Day/Gwyl Banc)
30 May - 3 June 2016	(Half Term/Hanner Tymor)
18 July - 31 August 2016	(Summer Holiday/Gwyliau

Haf)

SUMMARY OF GOVERNORS' POLICY ON CHARGING FOR SCHOOL ACTIVITIES

Parents of pupils will be charged the full costs for materials in Design Technology where pupils keep the product; examination fees where a pupil has failed to complete the course; damage to books or equipment; activities outside school hours; cost of transport for work experience; cost of residential activities.

A proportion of the cost will be levied for : instrumental music tuition; damage to windows, doors and fittings arising from pupil misbehaviour.

Voluntary contributions will be requested to enable voluntary activities outside school hours eg trips to museums/theatres.

CRYNODEB O BOLISI'R LLYWODRAETHWYR YNGLYN A CHODI TAL AM WEITHGAREDDAU'R YSGOL

Codir tâl llawn ar rieni disgyblion am ddefnyddiau ar gyfer CDT os bydd y disgyblion yn cadw'r cynnyrch; am ffioedd arholiadau os bydd y disgybl wedi methu cwblhau'r cwrs; am ddifrod i lyfrau ac offer, am weithgareddau y tu allan i oriau ysgol; am gost teithio i leoliadau profiad gwaith; am gost gweithgareddau preswyl.

Codir cyfran o'r gost ar gyfer: hyfforddiant offerynnau cerddorol; difrod i ffenestri, drysau a ffitiadau oherwydd camymddygiad plentyn.

Gofynnir am gyfraniadau gwirfoddol i alluogi trefnu gweithgareddau gwirfoddol y tu allan i oriau ysgol, ee tripiau i amgueddfeydd/theatrau.

SCHOOL GOVERNORS – LLYWODRAETHWYR YR YSGOL

The School Governors will offer one evening each year for a full meeting of parents and governors.

We would hope to resolve all issues at an informal level with the Headteacher, but in the last resort, you have the right to make any complaints, including any regarding the curriculum, to the Governing Body. The Headteacher can supply the name of the Clerk to the Governors and details of this procedure.

The present members of the Governing Body of Ysgol Uwchradd Caergybi are:

Local Authority Representatives/ Cynrychiolwyr yr Awdurdod Lleol:

Councillor T L Hughes (Chair)
Councillor R L Jones
Councillor J A Roberts
Mr E Roberts
Mrs A Hughes

Co-opted Representatives/ Cynrychiolwyr Cyfethol:

Mrs A Kennedy (Vice Chair)
Mr N Tuck
Mr W Collard
Mr S Dunne
Dr S Reilly

Ancillary Staff Representative/ Cynrychiolydd Staff Ategol:

Mrs L Mitchell

ADMISSIONS

Summary of the Authority's Admission Policy

The school adheres to the Authority's Admissions Policy, a copy of which is available for inspection at the school. The school's standard admission number is 176

Number of applications for admission to Year 7 2015 = 165 pupils : 100% admitted

Bydd Llywodraethwyr yr Ysgol yn cynnig un noswaith bob blwyddyn ar gyfer cyfarfod llawn i'r rhieni a'r llywodraethwyr.

Gobeithiwn fedru datrys pob anhawster ar lefel anffurfiol gyda'r Brifathro, ond yn niffyg dim arall mae gennych hawl i gyflwyno unrhyw gwynion, gan gynnwys rhai sy'n ymwneud â'r cwricwlwm, i'r Corff Llywodraethol. Gall y Brifathrawes roi enw Clerc y Llywodraethwyr i chi, yn ogystal â manylion ynglyn â'r ffordd o gyflwyno eich cwyn.

Dyma aelodau presennol Corff Llywodraethwyr Ysgol Uwchradd Caergybi:

Parent Representatives/ Cynrychiolwyr y Rhieni:

Mr G Haynes
Mrs J Short
Mrs K Lacey
Mrs L Andrews
Mrs L Marsden

Teacher Representatives/ Cynrychiolwyr yr Athrawon:

Mr N Cole
Mrs J Rowe

Headteacher/Prifathro: Mr A Williams

Clerk to the Governors/Clerc i'r Llywodraethwyr:
Mrs J Hughes

DERBYNIADAU

Crynodeb o Bolisi Derbyniadau'r Awdurdod

Bydd yr ysgol yn cadw at Bolisi Mynediad yr Awdurdod, ac mae copi o'r polisi ar gael yn yr ysgol i unrhyw un sy'n dymuno ei archwilio. Nifer derbyniad safonol yr ysgol yw 176.

Y nifer o geisiadau am dderbyniad i Flwyddyn 7 yn 2015 = 165 : derbyniwyd 100%

PUPIL ATTENDANCE / PRESENOLDEB Y DISGYBLION 2014-15

Overall Attendance	: 93.4%
Authorised absence	: 5.3%
Unauthorised absence	: 1.3%
Additional Educational Activity	: 2.5%
Presents	: 90.9%

COMPLAINTS

The school welcomes comments from parents and any complaints should be made, in writing, to the Headteacher, who will investigate the matter and respond to you as quickly as possible. Applications to view the school's curriculum documents should also be made to the Headteacher.

CWYNION

Mae'r ysgol yn croesawu sylwadau gan rieni, a dylid anfon unrhyw gwyn, yn ysgrifenedig, i'r Brifathrawes. Bydd hi yn ymholi i'r mater ac yn cysylltu a chwi mor fuan ag sydd bosib. Dylid hefyd wneud cais i'r Brifathro os ydych am weld dogfennau cwricwlaidd yr ysgol.

EQUAL OPPORTUNITIES

Equality of education is a vital component of Ysgol Uwchradd Caergybi's aims. It is our intention to enable all children to reach their full potential and to ensure equality of access to a broad and balanced curriculum, irrespective of gender, sexual orientation, religion, disability, ethnicity, ability, behaviour or social circumstance. It involves the creation of an ethos in the school within which prejudice, discrimination and stereotyping of all kinds can be challenged and eliminated. The school aims to provide a safe, secure, caring environment for all pupils and staff in which everyone feels valued and is able to value and support others.

CYFLE CYFARTAL

Mae cydraddoldeb addysg yn rhan hanfodol o fywyd yr Ysgol Uwchradd Caergybi. Ein bwriad yn sicrhau bod disgyblion yn cyrraedd eu llanw botensial drwy ddilyn cwricwlwm eang a chytbwys, beth bynnag eu rhyw, crefydd, anabledd, grwp ethnig, gallu ymddygiad neu safle cymdeithasol. Yma yn Ysgol uwchradd Caergybi does dim lle i farn dirnadaeth. Anolwr i gynnig amgylchedd saff a gofalus i'n holl ddisgyblion a staff, man gwaith arbennig lle gwerthfawrogir cyfraniad a chefnogaeth pawb.

YSGOL UWCHRADD CAERGYBI SCHOOL UNIFORM & EQUIPMENT

YEARS 7, 8 AND 9

The following dress regulations have been confirmed by the Governing Body and adopted to help sustain pride in the school, a sense of belonging and a high standard of presentation

Girls (Years 7, 8 and 9)

- Skirt Black, plain and of appropriate length
- Trousers Black, plain (**NO** jeans, denim, corduroy or canvas)
- Blouse White shirt blouse to be tucked into waistband (**NO** polo shirts)
- Tie Regulation school tie
- Jumper Regulation school jumper, v-neck BOTTLE GREEN with school logo
- Hosiery White socks, flesh or black coloured tights
- Footwear **PLAIN BLACK**

Boys (Years 7, 8 and 9)

- Trousers Black only (**NO** jeans, denim, corduroy or canvas)
- Shirt White shirt to be tucked into waistband (**NO** polo shirts)
- Tie Regulation school tie
- Jumper Regulation school jumper, v-neck BOTTLE GREEN with school logo
- Footwear **PLAIN BLACK**

Jewellery

- 1 pair of stud earrings
 - No rings
 - Pupils are **NOT** permitted to wear nose, lip or facial studs
- No mobile phones, iPods, MP3 players or other electronic equipment are allowed in school. If any are seen, they will be confiscated and returned at the end of the week.

P.E. EQUIPMENT FOR BOTH BOYS AND GIRLS

Gym/P.E. Girls

- Years 7, 8 and 9** :
- Footwear - Training shoes or pumps
 - Kit - Jade green polo shirt with school logo
 - Black 'skort' or shorts
 - Swimwear - dark swimming costume

Gym/P.E. Boys

- Years 7, 8 and 9**
- Footwear - Training shoes or pumps. Football boots.
 - Kit - Bottle Green polo shirt with school logo
 - Shorts - Black
 - Football Socks - Green
 - Swimwear - dark swimming shorts

'M & E Stores' is the official supplier.

GENERAL ITEMS

Pupils should always attend school with pens, pencils, geometry set and a calculator in their school bag. Small handbags/shoulder bags are not appropriate for use as a school bag.

FINANCIAL ASSISTANCE

In certain cases, parents may qualify for financial help in the form of a) free school meals b) uniform grants
Application forms may be obtained from the Education Welfare Officer at the Education Offices (Tel. 01248 752900) or from the School Office. Any pupil or parent in need of assistance at any time should speak to the Headteacher in confidence, so that no child shall be deprived of educational opportunities.

YSGOL UWCHRADD CAERGYBI SCHOOL UNIFORM & EQUIPMENT

YEARS 10 and 11

The following dress regulations have been confirmed by the Governing Body and adopted to help sustain pride in the school, a sense of belonging and a high standard of presentation

Girls (Years 10-11)

- Skirt Black, plain and of appropriate length
- Trousers Black, plain (**NO** jeans, denim, corduroy or canvas)
- Blouse White shirt blouse to be tucked into waistband (**NO** polo shirts)
- Tie Regulation school tie
- Jumper Regulation school jumper, v-neck GREY with school logo
- Hosiery White socks, flesh or black coloured tights
- Footwear **PLAIN BLACK**

Boys (Years 10-11)

- Trousers Black only (**NO** jeans, denim, corduroy or canvas)
- Shirt White shirt to be tucked into waistband (**NO** polo shirts)
- Tie Regulation school tie
- Jumper Regulation school jumper, v-neck GREY with school logo
- Footwear **PLAIN BLACK**

Jewellery

- 1 pair of stud earrings
- No rings
- Pupils are **NOT** permitted to wear nose, lip or facial studs

- No mobile phones, iPods, MP3 players or other electronic equipment are allowed in school. If any are seen, they will be confiscated and returned at the end of the week.

P.E. EQUIPMENT FOR BOTH BOYS AND GIRLS

Years 10 and 11 are allowed to wear their own appropriate sporting kit

For outdoor activities in the winter months, a dark coloured tracksuit is advisable

Pupils are expected but are not forced to shower after the lesson, so a towel should be part of the kit

'M & E Stores' is the official supplier.

GENERAL ITEMS

Pupils should always attend school with pens, pencils, geometry set and a calculator in their school bag. Small handbags/shoulder bags are not appropriate for use as a school bag.

FINANCIAL ASSISTANCE

In certain cases, parents may qualify for financial help in the form of a) free school meals b) uniform grants

Application forms may be obtained from the Education Welfare Officer at the Education Offices (Tel. 01248 752900) or from the School Office. Any pupil or parent in need of assistance at any time should speak to the Headteacher in confidence, so that no child shall be deprived of educational opportunities.

YEARS 12 AND 13

- Black trousers/skirt
- White Shirt
- Green Sixth Form Tie
- Black Sixth Form V-neck jumper with school logo
- Black footwear

GWISG YSGOL & CYFARPAR
BLYNYDDOEDD 7, 8 & 9

Cadarnhawyd y rheolau a ganlyn ynglyn â gwisgoedd gan y Corff Llywodraethol ac fe'u mabwysiadwyd fel cyfrwng i gynnal balchder y plant yn eu hysgol, gan roi iddynt ymdeimlad o berthyn a safon uchel o gynrychioliad.

Genethod (Blynyddoedd 7, 8 & 9)

- *Sgert* Du, plaen - o hyd priodol
- *Trowsus* Du, plaen (**DIM** jîns/denim/melfared/canvas)
- *Blows* Crys flows wen, wedi ei thycio i mewn i'r wasg (**DIM** crys polo)
- *Tei* Tei arbennig yr ysgol
- *Siwmpwr* Siwmpwr ysgol Rheoleiddio, GWYRDD TYWYLL gyda gwddf –V a logo'r ysgol
- *Hosanau* Socs gwyn/teits du neu rai o liw croen
- *Gwisg droed* **DU YN UNIG**

Bechgyn (Blynyddoedd 7, 8 & 9)

- *Trowsus* Du yn unig (**DIM** jîns/denim/melfared/canvas)
- *Crys* Gwyn, wedi ei dycio i mewn i'r wasg y trowsus (**DIM** crys polo)
- *Siwmpwr* Siwmpwr ysgol Rheoleiddio, GWYRDD TYWYLL gyda gwddf –V a logo'r ysgol
- *Tei* Tei arbennig yr ysgol
- *Gwisg droed* **DU YN UNIG**

Genwaith

- *I pâr o glustlysau 'styds'*
- *Dim modrwyau*
- *Dim styds trwyn, gwefus na wyneb*

- *Dim ffôn symudol, IPod, MP3 nag offer electroneg personol. Pe gwelir y rhain yn yr ysgol fe'u cymerir gan staff a'u dychwelyd ar ddiwedd yr wythnos.*

CYFARPAR ADDYSG GORFFOROL

Gymnasteg/Addysg Gorfforol Genethod

Blwyddyn 7, 8, 9	Esgidiau	-	Treinars/pymps
	Cit	-	Crys gwyrdd o liw jâd gyda logo'r ysgol arni
		-	Trowsus cwta neu 'Skort' du
	Gwisg nofio	-	Lliw tywyll

Gymnasteg/Addysg Gorfforol Bechgyn

Blwyddyn 7, 8, 9	Esgidiau	-	Treinars/pymps. Esgidiau pêl droed.
	Cit	-	Crys gwyrdd tywyll gyda logo'r ysgol arni
		-	Trowsus cwta - du
		-	Socs - gwyrdd
	Gwisg nofio	-	Lliw tywyll

Y cyflenwr swyddogol yw 'M & E Stores'

EITEMAU CYFFREDINOL

Dylai disgyblion bob amser yn mynychu ysgol gyda pensiliau, gosod geometreg a chyfrifiannell yn eu bag ysgol. Nid yw bagiau ysgwydd /bagiau bach yn briodol ar gyfer eu defnyddio fel bag ysgol.

CYMORTH ARIANNOL

Mewn rhai achosion, gall rhieni fod yn gymwys i dderbyn cymorth ariannol ar ffurf a) prydau ysgol am ddim b) grantiau tuag at brynu iwnifform. Gellir cael ffurflenni cais oddi wrth y Swyddog Lles Addysgol yn y Swyddfeydd Addysg (Ffôn 01248 752900) neu o Swyddfa'r Ysgol. Os bydd unrhyw ddisgybl neu riant mewn angen am gymorth unrhyw adeg, dylent gysylltu â'r Brifathrawes yn gyfrinachol, er mwyn sicrhau na fydd unrhyw blentyn yn cael ei amddifadu o gyfleoedd addysgol.

**GWISG YSGOL & CYFARPAR
BLYNYDDOEDD 10 & 11**

Cadarnhawyd y rheolau a ganlyn ynglyn â gwisgoedd gan y Corff Llywodraethol ac fe'u mabwysiadwyd fel cyfrwng i gynnal balchder y plant yn eu hysgol, gan roi iddynt ymdeimlad o berthyn a safon uchel o gynrychioliad.

Genethod (Blynyddoedd 10-11)

- *Sgert Du, plaen - o hyd priodol*
- *Trowsus Du, plaen (DIM jîns/denim/melfared/canvas)*
- *Blows Crys flows wen, wedi ei thycio i mewn i'r wasg (DIM crys polo)*
- *Tei Tei arbennig yr ysgol*
- *Siwmpwr Siwmpwr ysgol rheoleiddio, LLWYD gyda gwddf V a logo'r ysgol*
- *Hosanau Socs gwyn/teits du neu rai o liw croen*
- *Gwisg droed DU YN UNIG*

Bechgyn (Blynyddoedd 7, 8 & 9)

- *Trowsus Du yn unig (DIM jîns/denim/melfared/canvas)*
- *Crys Gwyn, wedi ei dycio i mewn i'r wasg y trowsus (DIM crys polo)*
- *Siwmpwr Siwmpwr ysgol rheoleiddio, LLWYD gyda gwddf V a logo'r ysgol*
- *Tei Tei arbennig yr ysgol*
- *Gwisg droed DU YN UNIG*

Genwaith

- *I pâr o glustlysau 'styds'*
- *Dim modrwyau*
- *Dim styds trwyn, gwefus na wyneb*
- *Dim ffôn symudol, IPod, MP3 nag offer electroneg personol. Pe gwelir y rhain yn yr ysgol fe'u cymerir gan staff a'u dychwelyd ar ddiwedd yr wythnos.*

CYFARPAR ADDYSG GORFFOROL

Blwyddyn 10 & 11 - Caniateir iddynt wisgo dillad chwaraeon pwrpasol

Ar gyfer gweithgareddau awyr agored ym misoedd y gaeaf, gellir gwisgo traciwt dywyll

Disgwylir i ddisgyblion gymryd cawod ar ôl y wers ond nid yw hyn yn orfodol - felly dyllent ddod a thywel i'r wers fel rhan annatod o'r wisg.

Y cyflenwr swyddogol yw 'M & E Stores'

EITEMAU CYFFREDINOL

Dylai disgyblion bob amser yn mynychu ysgol gyda pensiliau, gosod geometreg a chyfrifiannell yn eu bag ysgol. Nid yw bagiau ysgwydd /bagiau bach yn briodol ar gyfer eu defnyddio fel bag ysgol.

CYMORTH ARIANNOL

Mewn rhai achosion, gall rhieni fod yn gymwys i dderbyn cymorth ariannol ar ffurf a) prydau ysgol am ddim b) grantiau tuag at brynu iwniform. Gellir cael ffurflenni cais oddi wrth y Swyddog Lles Addysgol yn y Swyddfeydd Addysg (Ffôn 01248 752900) neu o Swyddfa'r Ysgol. Os bydd unrhyw ddisgybl neu riant mewn angen am gymorth unrhyw adeg, dylent gysylltu â'r Brifathrawes yn gyfrinachol, er mwyn sicrhau na fydd unrhyw blentyn yn cael ei amddifadu o gyfleoedd addysgol.

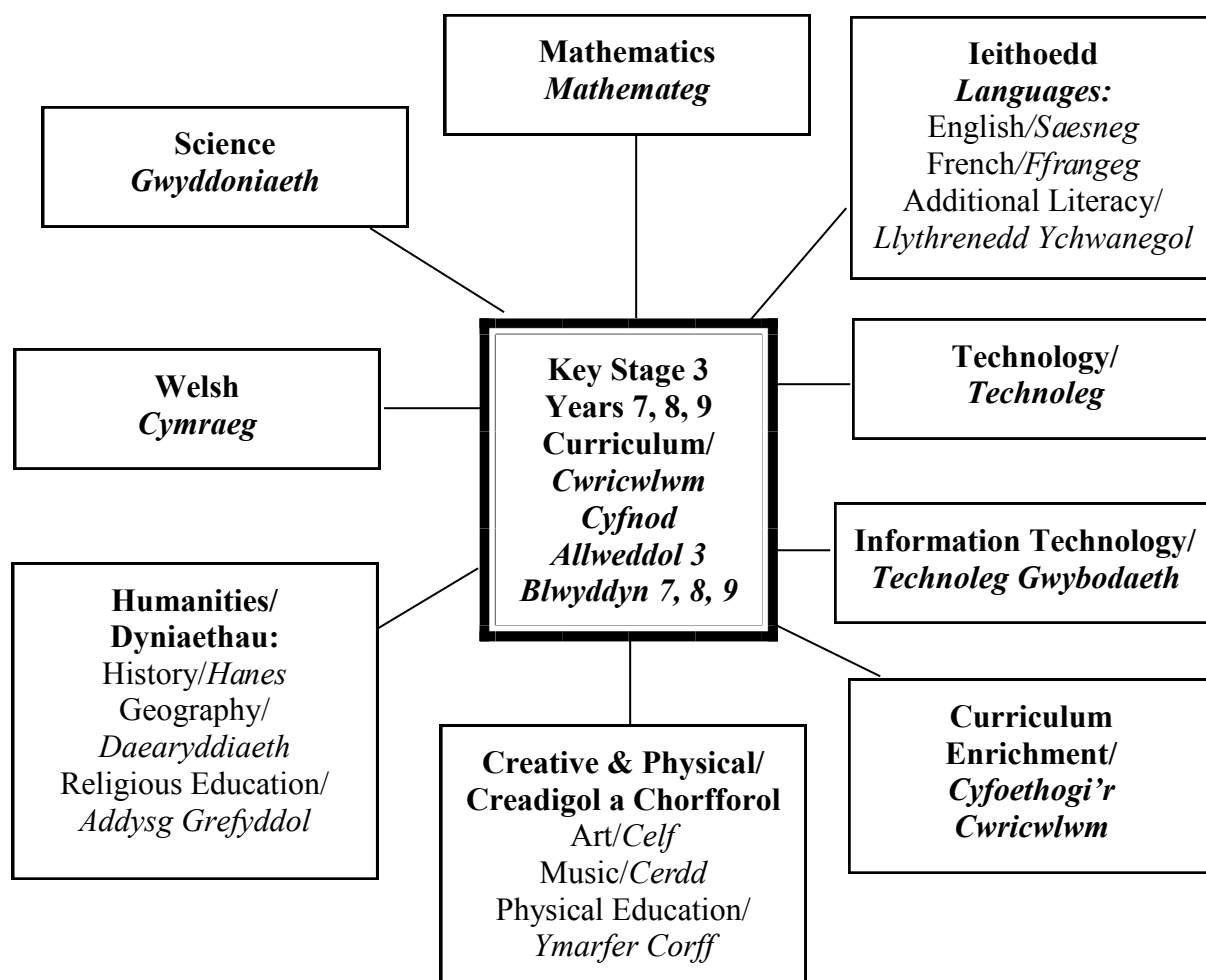
BLYNYDDOEDD12/13

- *Trowsus/sgert du*
- *Crys gwyn*
- *Tei'r Chweched Dosbarth mewn gwyrdd*
- *Siwmpwr y Cheched Dosbarth gyda gwddf ar ffurf -V mewn du gyda logo'r ysgol*
- *Gwisg droed—du yn unig*

THE CURRENT SCHOOL CURRICULUM
CWRICWLWM CYFOES YR YSGOL

The school curriculum is designed to maximise opportunities for success
Cynlluniwyd cwricwlwm yr ysgol ar gyfer cynnig cymaint ag sy'n bosibl o gyfleoedd i lwyddo

KEY STAGE 3 - YEARS 7, 8 & 9
CYFNOD ALLWEDDOL 3 - BLYNYDDOEDD 7, 8 & 9



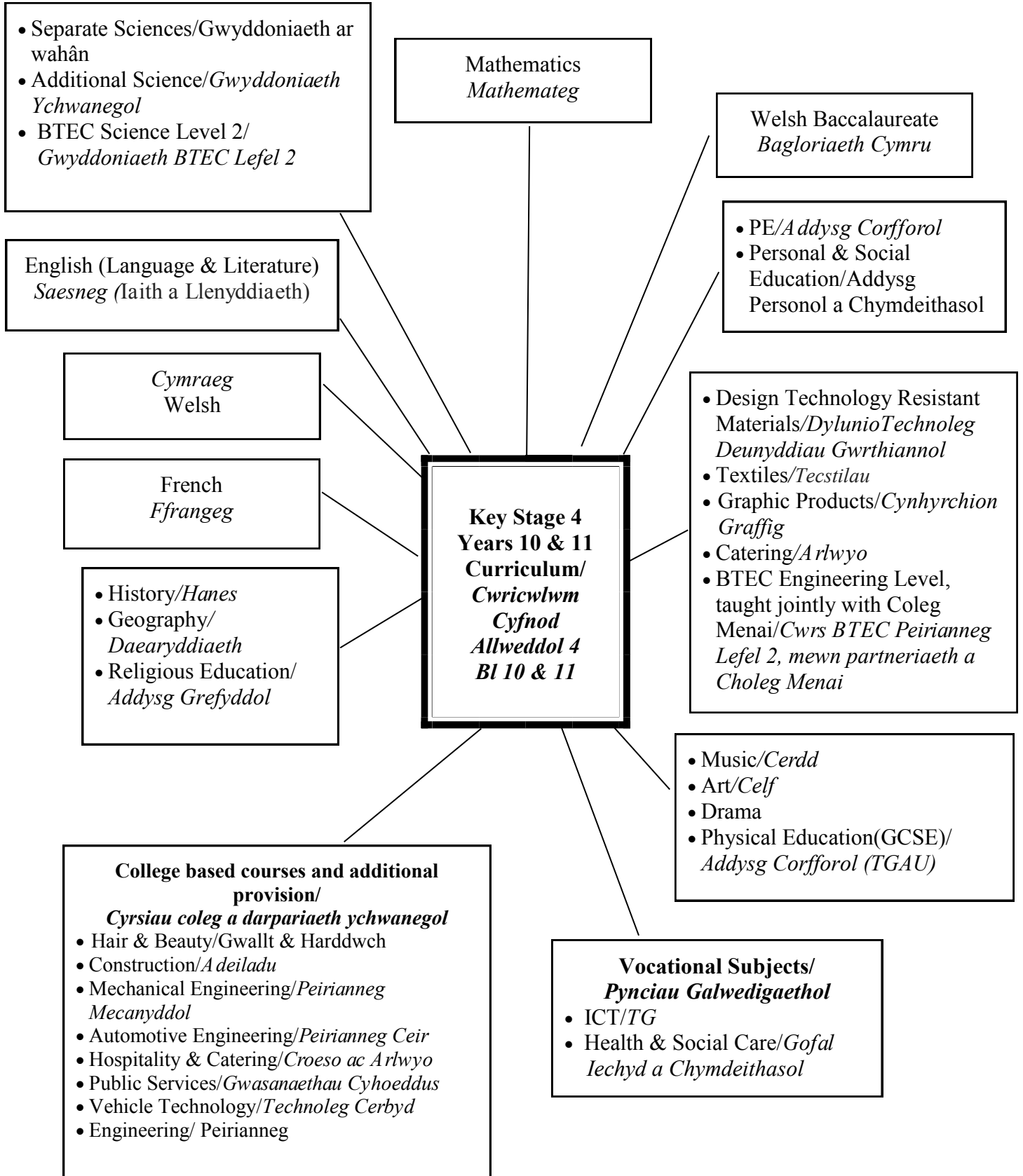
During Year 7 pupils are taught a full range of national Curriculum subjects, both in specialist rooms and in our dedicated Year 7 block, Safle 7. The curriculum is organised to develop key learning skills using a team of Year 7 specialist teachers

Yn ystod y flwyddyn bydd disgyblion Blwyddyn 7 yn dilyn cwrs eang o bynciau yn unol a'r Cwricwlwm Cenedlaethol, mewn ystafelloedd arbenigol ac yn Safle 7. Trefnwyd ein cwricwlwm i ddatblygu sgiliau dysgu allweddol gan ddefnyddio tim arbenigol o athrawon Blwyddyn 7

THE CURRENT SCHOOL CURRICULUM
CWRICWLWM CYFOES YR YSGOL

The school curriculum is designed to maximise opportunities for success
Cynlluniwyd cwricwlwm yr ysgol ar gyfer cynnig cymaint ag sy'n bosibl o gyfleoedd i lwyddo

KEY STAGE 4 - YEARS 10 & 11
CYFNOD ALLWEDDOL 4 - BLYNYDDOEDD 9 & 10



THE SCHOOL'S WIDER ACTIVITIES

We want your child to have as broad an education as possible. Our Personal & Social Education programme gives pupils the opportunity to acquire skills essential for school life and the wider world, such as study skills, revision techniques, health education topics etc. A strong programme of Careers Education starts in Year 9, when pupils begin to select their subject options, which will influence their career path. We assist with this process with an excellent Careers Library and outside assistance from Careers Wales.

All pupils attend a statutory Work Experience placement at the end of Year 10. Some pupils undertake extended Work Experience as part of their wider education.

Pupils have regular access to Sex Education through the Curriculum Enrichment programme. Starting in Year 7, it deals with sensitive topics in an appropriate way. You are welcome to have a copy of the policy by asking the school office. You do have the right to withdraw your child from these lessons.

As you can see from the curriculum chart, Religious Education is part of Humanities in Key Stage 3. In Key Stage 4 it is part of the PSE element of the Welsh Baccalaureate. An active collective worship is a regular part of the school day. If any parent or Sixth Form student wishes to exercise their right to withdraw from the school's Religious Education or worship they should contact the Headteacher.

Although the school has no special arrangements for the admission of disabled pupils, as an inclusive institution we strive to provide access to all parts of the premises for any pupils requiring such assistance.

A Year 11 Achievement Ceremony will be held at the end of Key Stage 4 to celebrate the success of our pupils. The ceremony is a proud moment for us as teachers, you as parents, and the pupils themselves.

Sport is an important feature in the school, both through timetabled PE lessons and the varied extra-curricular activities and teams run by the PE Department. We make all pupils aware of the link between good health and exercise. Many of our pupils go on to represent the school at local, regional and national level.

Your child will have opportunities for trips to the theatre, museums etc. A number of departments organise local visits around Holyhead as an important part of their studies and again we would hope you are able to support these positive learning experiences for your child. Please write to the Headteacher if you wish to withdraw your permission for these visits.

Information regarding the destinations of our pupils after leaving school will be available during the Autumn Term.

GWEITHGAREDDAU EHANGACH YR YSGOL

'Rydym yn awyddus i'ch plentyn gael addysg mor eang ag sydd bosibl. Mae ein rhaglen Cyfoethogi'r Cwricwlwm yn rhoi cyfle i'r disgyblion feithrin sgiliau hanfodol ar gyfer bywyd ysgol yn ogystal â'r byd ehangach fel sgiliau astudio, technegau adolygu, materion addysg iechyd ayyb. Mae rhaglen gynhwysfawr o Addysg Gyrfaol yn cychwyn ym Mlwyddyn 9, pan fo disgyblion yn dechrau dewis eu pynciau sydd yn mynd i gael effaith ar eu llwybrau gyrfaol. 'Rydym yn cefnogi'r broses yma gyda Llyfrgell Gyrfaon ardderchog a chael cymorth gan y Cwmni Gyrfaon.

Mae'r holl ddisgyblion yn mynychu'r lleoliad Profiad Gwaith statudol ar ddiwedd Blwyddyn 10. Mae rhai disgyblion yn ymgymryd Profiad Gwaith estynedig fel rhan o'u haddysg ehangach.

Mae disgyblion yn cael mynediad rheolaidd i Addysg Rhyw drwy raglen Cyfoethogi'r Cwricwlwm. Gan ddechrau ym Mlwyddyn 7, mae'n delio gyda materion sensitif mewn ffordd briodol. Mae croeso i chwi gael copi o'r polisi drwy ofyn yn swyddfa'r ysgol. Mae gennych hawl i dynnu eich plentyn allan o'r gwersi hyn.

Fel y gwelwch o'r siart cwricwlwm, mae Addysg Grefyddol yn rhan o'r Dyniaethau yng Nghyfnod Allweddol 3. Yng Nghyfnod Allweddol 4, mae'n rhan o'r elfen Addysg Bersonol a Cymdeithasol o fewn y Fagloriaeth Gymreig. Mae addoli ar y cyd yn rhan reolaidd o'r diwrnod ysgol. Os oes unrhyw riant neu fyfyrwr Chweched Dosbarth yn dymuno ymarfer eu hawl i dynnu'n ôl o Addysg Grefyddol neu addoli ar y cyd, dylent gysylltu â'r Pennaeth.

Er nad oes gan yr ysgol unrhyw drefniadau arbennig ar gyfer derbyn disgyblion anabl, fel sefydliad cynhwysol rydym yn ymdrechu i ddarparu mynediad i bob rhan o'r adeilad i unrhyw ddisgyblion sydd angen cymorth o'r fath.

Bydd Seremoni Cyflawniad Blwyddyn 11 yn cael ei gynnal ar ddiwedd Cyfnod Allweddol 4 i ddathlu llwyddiant ein disgyblion. Mae'r seremoni yn foment balch i ni fel athrawon, chi fel rhieni, a'r disgyblion eu hunain.

Mae Chwaraeon yn nodwedd bwysig o'r ysgol, drwy wersi ffurfiol Addysg Gorfforol yn ogystal ag amrywiaeth o weithgareddau allgyrsiol a thimau sydd yn cael eu gweinyddu gan yr adran Addysg Gorfforol. 'Rydym yn tanlinellu'r ffaith i bob disgybl bod cyswllt rhwng iechyd da ac ymarfer corf. Mae llawer o'n disgyblion yn mynd ymlaen i gynrychioli'r ysgol yn lleol, yn rhanbarthol ac yn genedlaethol.

Bydd eich plentyn yn cael cyfleoedd i fynd ar wahanol dripiâu i'r theatr, amgueddfeydd ayyb. Mae nifer o adrannau yn trefnu ymweliadau lleol o gwmpas Caergybi fel agwedd pwysig o'u hastudiaethau ac 'rydym eto yn gobeithio y byddwch yn barod i gefnogi'r profiadau addysgol cadarnhaol hyn ar gyfer eich plentyn. Ysgrifennwch atom os gwelwch yn dda os ydych am ddileu eich caniatâd. Cysylltwch â ni os oes gennych bryder am hyn neu unrhyw fater arall.

Bydd gwybodaeth am hynt ein disgyblion wedi iddynt adael yr ysgol ar gael yn ystod Tymor yr Hydref.

YOUR CHILD AND THE SCHOOL CURRICULUM

As a school, we have good communication with the primary schools. This means we will probably have good background knowledge about your child before he/she arrives. The move from primary to secondary school is a big moment in the life of a young person. It offers exciting opportunities to study a wide range of different subjects. We are very proud of the quality of teaching in our school and carry out regular lesson observations in conjunction with GWE, the Local Education Authority Advisory Team.

As well as good teaching, we try to ensure children receive support at each stage in their school career. In Key Stage 3 (Years 7-9), all pupils are placed in an appropriate set according to ability levels in most subjects as they move through the school. In Key Stage 4 (Years 10-11) pupils can make some choices. We will let you know what those choices are during the course of Year 9 and we help pupils make the choices suitable for them and their future career. All pupils take Welsh throughout school, with considerable success in GCSE examination.

The usual language for communication at the school is English although there may be occasions when pupils and teachers communicate through the medium of Welsh. There is the availability for pupils with no previous experience of Welsh to attend a Language Unit for a short period, if parents so wish. As far as possible any written communications with parents will be bilingual.

We are a school that caters for pupils with a wide range of abilities. If your child has Additional Needs they will be given extra support. Please ask to speak to our Additional Educational Needs Co-ordinator before your child transfers here. We are proud to say every step is taken to ensure all pupils are integrated into the life of the school whatever their ability or needs.

The school's AEN Policy states that each pupil has individual and unique needs. It also recognises the fact that some pupils require more support than others to achieve their potential. Ysgol Uwchradd Caergbyi aims to provide all pupils with strategies for dealing with their needs in a supportive environment and to give them meaningful access to the National Curriculum. (A full copy of the AEN Policy is available on request)

The school's Additional Educational Needs Co-ordinator has responsibility for promoting the educational achievement of Looked After Children.

All pupils are taught in a variety of ways such as group work, pair work and individual work. We appreciate your support in ensuring they complete home learning.

We have an excellent Library, which pupils will have a chance to use during the school day. It is also open at lunchtime and after school.

EICH PLENTYN CHI A CHWRICWLWM EIN HYSGOL

Fel Ysgol, mae gennym gysylltiadau clos iawn â holl ysgolion cynradd ein dalgylch. Mae hyn yn golygu bod gennym wybodaeth cefndirol da am eich plentyn cyn iddo/iddi drosglwyddo atom. Mae symud o'r cynradd i'r uwchradd yn gam mawr yn hanes eich plentyn. Mae'n gyfle cyffrous i astudio ystod eang iawn o bynciau hefyd. Rydym yn falch iawn o ansawdd yr addysgu yn ein hysgol ac yn cynnal arsylwadau gwersi yn rheolaidd ar y cyd â GWE, Tîm Ymgynghorol yr Awdurdod Addysg Lleol.

Yn ogystal â dysgu da, rydym yn sicrhau bod bob plentyn yn derbyn cefnogaeth drwy gydol eu gyrfa yn yr Ysgol. Yng Nghyfnod Allweddol 3 (Blynyddoedd 7 - 9), gosodir disgyblion mewn setiau sy'n cyfateb i'w gallu mewn nifer o'r pynciau. Yn Nghyfnod Allweddol 4 (Blynyddoedd 10 - 11) bydd disgyblion wedi dewis rhai pynciau. Byddwn yn cydweithio â chi i ddewis pynciau addas ar gyfer eich plentyn yn ystod Blwyddyn 9. Mae'n holl ddisgyblion yn dilyn cyrsiau Cymraeg drwy gydol yr Ysgol, fel iaith gyntaf neu fel ail-iaith a cheir llwyddiant heb ei ail yn y maes, yn enwedig gydag arholiadau TGAU.

Mae'r iaith arferol ar gyfer cyfathrebu yn yr ysgol yn Saesneg er y gall fod adegau pan fydd disgyblion ac athrawon yn cyfathrebu trwy gyfrwng y Gymraeg. Mae cyfle ar gael ar gyfer disgyblion sydd heb unrhyw brofiad blaenorol o'r Gymraeg i fynychu Uned Iaith am gyfnod byr, os yw rhieni yn dymuno hynny. Cyn belled ag y bo modd bydd unrhyw gyfathrebu ysgrifenedig gyda rhieni yn ddwyieithog.

Ysgol gyfun yw Ysgol Uwchradd Caergybi sy'n darparu addysg ar gyfer ystod eang o alluoedd. Pe bai gan eich plentyn anghenion ychwanegol cynigir cefnogaeth arbenigol ar ei gyfer/ei chyfer. Cewch sgwrs gyda'r Cyd-lynydd Anghenion Addysgol Ychwanegol cyn i'ch plentyn drosglwyddo. Gweithiwn yn galed i sicrhau bod pob plentyn yn integreiddio'n llwyr ym mywyd yr Ysgol beth bynnag eu gallu a'u hanghenion.

Mae'r Polisi AAY yn datgan bod gan bob disgybl anghenion unigol ac unigryw. Mae hefyd yn cydnabod fod rhai disgyblion angen mwy o gefnogaeth nag eraill i gyflawni eu potensial. Mae Ysgol Uwchradd Caergybi yn anelu at sicrhau darpariaeth i'r holl ddisgyblion ar gyfer delio â'u hanghenion mewn amgylchedd cefnogol ac i'w galluogi i gael mynediad ystyrlon i'r Cwricwlwm Cenedlaethol. (Gallwch wneud cais am gopi llawn o'r Polisi AAY)

Cyd-gysylltydd Anghenion Addysgol Ychwanegol yr ysgol sy'n gyfrifol am hyrwyddo cyflawniad addysgol Plant Mewn Gofal.

Dysgir y disgyblion mewn nifer o ffyrdd amrywiol fel gwaith grwp, gwaith pâr neu'n unigol. Dibynnwn arnoch chi i gefnogi dysgu gartref.

Mae gennym Lyfrgell arderchog gydag ystod o adnoddau a chefnogaeth, caiff disgyblion gyfle i weithio yno yn ystod y dydd, amser cinio neu ar ôl yr Ysgol.

THE ETHOS OF THE SCHOOL

The health and welfare of your child is of utmost importance to us. All efforts are made to ensure that the school site is secure for pupils and staff and we would ask parents to take note of some of the following requests:

- Please telephone in if they are going to be absent using the **Absence Hotline - Telephone Number 01407 764956**
- We will contact you if your child is unwell - please ensure we have an accurate and up to date address, telephone number (land line and mobile)
- Key Stage 3 pupils (Years 7, 8 and 9) should remain on site at lunchtimes unless there are extenuating circumstances
- Key Stage 4 pupils (Years 10 and 11) are free to leave the site at lunchtime on the understanding that parents are responsible for their child's safety and welfare if they decide to do so
- You can contact the school by telephone, letter or personal visit (please arrange an appointment)
- If you visit the school, please ensure that you report to the School Reception because we do not allow adults to wander around the site for obvious safety reasons.

Your child's attendance is monitored by an electronic registration system. Unexplained absences from school are usually followed up by a text message.

Our parents help us to maintain high standards of uniform for both school and PE. Any pupil coming to school wearing incorrect uniform will be sent home to change. This might necessitate contacting parents/guardians at home or at work.

We are equally vigorous in maintaining high standards of behaviour. Pupils who disrupt the learning of others are not allowed to attend lessons. We will inform you by letter or phone call if we have any concerns.

The school is required to make an appropriate referral should there be any safeguarding concerns or incidents.

ETHOS EIN HYSGOL

Mae iechyd a diogelwch eich plentyn yn flaenoriaeth i ni yn yr Ysgol. Gwneir pob ymdrech i sicrhau bod safle'r ysgol yn ddiogel i'r disgyblion a'r staff a byddem yn gofyn i rieni gymryd sylw o rai o'r ceisiadau canlynol:

- *Os yw eich plentyn yn rhy wael i fynychu'r Ysgol disgwylir i chi ffonio'r **Llinell Absenoldeb - 01407 764956***
- *Os bydd eich plentyn yn sal yn yr Ysgol fe gysylltwm â chi - dylech sicrhau fod gennym eich rhif ffôn argyfwng (llinell gartref a symudol)*
- *Dylai ddisgyblion Cyfnod Allweddol 3 (Blynyddoedd 7, 8 a 9) aros ar y safle yn ystod amser cinio oni bai bod amgylchiadau esgusodol*
- *Mae disgyblion Cyfnod Allweddol 4 (Blynyddoedd 10 ac 11) yn rhydd i adael y safle yn ystod amser cinio ar y ddealltwriaeth bod y rhieni yn gyfrifol am ddiogelwch eu plant a lles os ydynt yn penderfynu gadael y safle*
- *Mae croeseo i chi gysylltu â'r Ysgol drwy'r Trefnydd Dysgu Gartref, ar y ffôn, drwy lythyr neu ymweliad. (Drefnu apwyntiad os gwelwch yn dda).*
- *Pe bai i chi ymweld â ni a fydddech cystal â dod i'r Dderbynfa. Er diogelwch, ni chaniateir i oedolion grwydo o gwmpas safle'r Ysgol.*

Byddwn yn monitro presenoldeb eich plentyn drwy sistem cofrestru electroneg. Cewch neges destun gennym os nad oes rheswm wedi'i adael am absenoldeb eich plentyn.

Mae ein rhieni yn ein cefnogi ni drwy sicrhau bod y wisg Ysgol o'r safon uchaf. Pe bai i unrhyw blentyn ddod i'r Ysgol yn y wisg anghywir fe'i danfonir gartref. Gall hyn olygu cysylltu â rhieni/warcheidwad gartref neu yn y gwaith.

Yr un mor uchel yw'n safonau a disgwyliadau o ran ymddygiad. Bydd disgyblion sydd yn ceisio amharu ar addysg eraill yn cael eu gwahardd o'u gwersi. Byddwn yn gadael i rieni wybod am unrhyw bryderon naill ai drwy lythyr neu alwad ffôn.

Mae'n rhaid i'r ysgol wneud cyfeiriad priodol os bydd unrhyw bryderon am ddiogelu neu ddigwyddiadau.

HOME SCHOOL AGREEMENT

At Ysgol Uwchradd Caergybi considerate behaviour is expected at all times and this is embodied by three simple expectations, which are **RESPECT, RESPONSIBILITY and PRIDE**

As pupils of Ysgol Uwchradd Caergybi you have the responsibility to follow a code of conduct and agree to:

- arrive on time and line up sensibly outside the classroom where possible or wait in an orderly manner.
- take your seat promptly according to the seating plan, remove outdoor clothing and have the necessary equipment out for the lesson.
- wear your school uniform with pride.
- listen, follow instructions and cooperate with the teacher at all times.
- speak politely with adults and children and do not shout across the classroom.
- focus and complete classwork and homework to the best of your ability and by the set deadline.
- not eat, drink or chew gum in class.
- not have mobile phones, headphones or iPods out in school (if seen they will be confiscated and held by the Headteacher until the end of the week, unless a reasonable request is made in person to the Headteacher by a parent/guardian for earlier return).
- move around the school in a quiet and orderly manner and walk on the left hand side of the corridors, keep the corridors and your classrooms clean and tidy and use the bins provided.
- be aware of the safety of others at all times and behave in a responsible manner including during school visits, while travelling on school transport and when representing the school in any activity.

The role of the Parent/Guardian

Parents/Guardians play a lead role in ensuring their child follows the code of conduct outlined above in order to ensure progress. In particular, being responsible for ensuring your child is in correct uniform (please refer to the school's uniform code), has the necessary equipment and arrives to school at 8:55 am daily. We would also anticipate your support in ensuring our school behaviour policy is adhered to at all times.

Promoting positive behaviour is more effective when all stakeholders, including parents/guardians, work in partnership with the school to support pupils and maintain high standards of behaviour and in contributing to the policy through consultation.

CYTUNDEB RHWNG YSGOL A CHARTREF

Yn Ysgol Uwchradd Caergybi rydym yn disgwyl ymddygiad ystyriol bob amser ac fe ymgorfforir hyn gyda thri disgwyliad syml iawn, sef, **PARCH, CYFRIFOLDEB a BALCHDER.**

Mae gan bob disgybl o Ysgol Uwchradd Caergybi gyfrifoldeb i ddilyn còd ymddygiad a chytuno i:

- cyrraedd ar amser ac aros mewn rhes tu allan i'r dosbarth pan fo'n bosibl, neu aros mewn modd trefnus.
- mynd i'w sedd benodedig yn brydlon, tynnu unrhyw ddillad sydd ddim yn rhan o'r wisg ysgol ac yna estyn unrhyw offer angenrheidiol ar gyfer y wers.
- gwisgo wisg ysgol â balchder.
- gwrando, dilyn cyfarwyddiadau a chyd-weithredu gyda'r athrawon bob amser.
- siarad yn gwrtais gydag oedolion a phlant a pheidio gweiddi dros y dosbarth.
- canolbwyntio a gwneud eu gorau i gwblhau gwaith dosbarth a gwaith cartref erbyn y dyddiad cwblhau.
- peidio bwyta, yfed na chnoi gwm yn y dosbarth.
- peidio defnyddio ffôn symudol, clustffonau na iPods yn yr ysgol (os byddant yn cael eu gweld, cânt eu cymryd ymaith gan y Pennaeth tan ddiwedd yr wythnos, oni bai bod cais rhesymol yn cael ei gwneud mewn person gyda'r Pennaeth gan riant neu warcheidwad er mwyn ei dderbyn yn ôl yn gynt).
- symud o amgylch yr ysgol yn drefnus ac yn ddistaw a cherdded ar yr ochr chwith y coridorau. Rhaid cadw'r coridorau a'r dosbarthiadau yn daclus a defnyddio'r biniau a ddarperir.
- bod yn ymwybodol o ddiogelwch eraill bob amser ac ymddwyn yn gyfrifol yn ystod ymweliadau ysgol, wrth deithio ar drafndiaeth ysgol a thra'n cynrychioli'r ysgol yn ystod unrhyw weithgaredd.

Rôl y rhiant/ gwarcheidwad

Mae rhieni/gwarcheidwaid yn chwarae rhan allweddol yn sicrhau bod eu plant yn dilyn y còd ymddygiad uchod er mwyn sicrhau cynnydd eu plentyn. Yn benodol, sicrhau bod y plentyn mewn wisg ysgol gywir (gweler còd wisg ysgol), bod ganddynt yr offer angenrheidiol ac yn cyrraedd yr ysgol am 8:55 yn ddyddiol. Buasem hefyd yn gwerthfawrogi cefnogaeth rhieni/gwarcheidwaid i gadw at ein polisi ymddygiad bob amser.

Mae hybu ymddygiad cadarnhaol yn fwy effeithiol pan fo pawb, gan gynnwys rhieni/gwarcheidwaid yn gweithio ar y cyd gyda'r ysgol i gefnogi disgyblion a chynnal safon uchel o ymddygiad, a chyfrannu i'r polisi drwy ymgynghoriad